

Bulletin on the Board of Management Meeting held on Thursday 24th September 2024.

1.	Board Committees	<p>Governance & Strategy Committee: The Board approved the Terms of Reference for the review of the Children’s Rights Policy Framework. A review group will be established to carry out the review.</p> <p>Audit & Risk Committee: The minutes of the meeting of the Audit & Risk Committee of 5th September were noted by the Board.</p> <ul style="list-style-type: none"> • Management accounts for July 2024 were reviewed. • The Risk Management Policy and Risk Appetite Statement were approved by the Board. • The Risk Register was reviewed by the Board. • Data Protection and Information Security Policies were approved by the Board. • The Protected Disclosures Policy was approved by the Board. • The Policy on Fraud & Corruption was approved by the Board. <p>Sustainability Committee: The minutes of the meeting of the Sustainability Committee of 4th September were noted with the following highlighted by the Chair of the Committee:</p> <ul style="list-style-type: none"> • Climate Action Roadmap – completed for 2024. Roadmap for 2025 is being developed. • Building Management Systems (BMS) will be used to provide data-driven updates to Business Plan. A report will be brought to the Board in January 2025.
2.	Director’s Report	<p>Director, Damien Heron, presented his report to the Board, in his presentation he highlighted:</p> <p>Occupancy: The Director provided an update on occupancy in August and on the availability of beds. There was average through put of 48 young people during August with the Campus consistently operating at capacity, so much so that there were 9 bed refusals during the month. The Director described the options available when the campus is at capacity and there was discussion around possible ways to raise awareness of the principle of detention as a last resort and how this translates to practice</p> <p>HIQA: The Director presented the HIQA Compliance Plan, this has been accepted by HIQA and the full report will be published on or after 7th October 2024. The compliance plan will be added to the Business Plan 2024 and its implementation overseen by the Governance & Strategy Committee.</p>

3.	Young People Matters	<p>The Young People Matters Report was taken as read with the following highlighted by the Deputy Director for CEHOP:</p> <p>In August a wellbeing and spiritual retreat for all young people took place. The feedback was extremely positive and young people report that they thoroughly enjoyed and benefited from this. The Chaplin hopes to continue this practice going forward. August also saw summer school come to a close with an end of summer celebration, where young people received certificates and various other awards.</p> <p>Single Separation: There were 71 Single Separations involving 25 young people in August, an increase of 10% in separations on the previous month.</p> <p>Safety Interventions: A total of 6 CPI Safety interventions were recorded for August, with 3 High Level Safety Interventions required.</p> <p>Child Protection: The Designated Liaison Person for Child Protection provided update on child protection matters for August as part of the Young People Matter Report.</p> <p>Activities and Programmes: The Board were updated on activities and programmes provided for young people in August.</p> <p>Advocacy Officer Report September 2024 The Board noted the outline of advocacy and complaint activity for the young people on campus for the month of August 2024.</p>
4.	People Matters	<p>The People Matters Report was taken as read with the following highlighted by Interim CPO (MB):</p> <p>Recruitment: A new RSCW was effectively inducted and integrated into their respective care unit. One fixed term and two permanent HR Administrators accepted positions and will join in September/October. Applications were received and reviewed for Unit Manager and Senior Management vacancies and interviews will be held in September.</p> <p>Learning & Development: Data on both online and practical training completed by staff were provided to the Board.</p> <p>IR/ER: MB provided an update on IR/ER matters.</p>
5.	Communications	<p>Communications Report September 2024 The Board noted the Communications Report September 2024, previously circulated, which described activity in August 2024.</p>

Koulla Yiasouma
 Chairperson